

BILL NO. S-90-01-03

SPECIAL ORDINANCE NO. S-19-90

AN ORDINANCE of the Common Council of the City of Fort Wayne, Indiana, ratifying compensation for Chief Meter Reader classification employees of the City of Fort Wayne represented by the Office and Professional Employees International Union Local 325.

WHEREAS, this Council is charged with the responsibility of fixing and establishing the compensation of employees of the City of Fort Wayne, including those employees of the City of Fort Wayne represented by the Office and Professional Employees International Union Local 325.

WHEREAS, such compensation for said Chief Meter Reader classification employees has been arrived at pursuant to an agreement reached by and between the City of Fort Wayne and the Office and Professional Employees International Union Local 325, in accordance with collective bargaining as authorized and envisioned by the City's Salary Ordinance; and

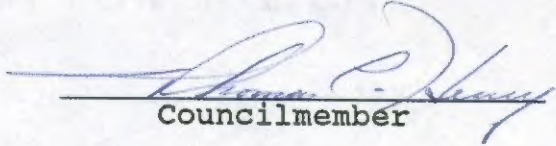
WHEREAS, this ordinance is necessary to ratify, fix and establish such compensation for said Chief Meter Reader classification effective January 1, 1989.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

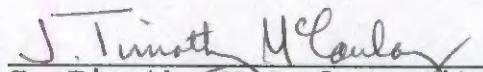
SECTION 1. That the Chief Meter Reader classification employees covered by the Letter of Agreement, attached hereto and made a part hereof, between the City of Fort Wayne and the Office and Professional Employees International Union Local 325, retroactive to January 1, 1989, shall be:

TITLE	WAGE RATE				
	FIRST 3 MONTHS	4 THRU 9 MONTHS	10 THRU 15 MONTHS	16 THRU 21 MONTHS	OVER 21 MONTHS
Chief Meter Reader	\$10.238	\$10.535	\$10.840	\$11.155	\$11.478

SECTION 2. That this ordinance shall be in full force and effect from and after its passage, and any and all necessary approval by the Mayor.


Councilmember

APPROVED AS TO FORM
AND LEGALITY


J. Timothy McCaulay, City Attorney



THE CITY OF FORT WAYNE

December 21, 1989

LETTER OF AGREEMENT between

THE CITY OF FORT WAYNE and

OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION
LOCAL 325

It is hereby agreed by and between the City of Fort Wayne and Office and Professional Employees International Union Local 325 that the classification of Chief Meter Reader in the Meter Reading Department shall, in accordance with negotiations in October, 1988 and subsequent reevaluation, receive an increase commensurate with Labor Grade 11 evaluation. The increased step rates, effective January 1, 1989, shall be as follows:

<u>First 3</u> <u>Months</u>	<u>4 thru 9</u> <u>Months</u>	<u>10 thru</u> <u>15 Months</u>	<u>16 thru</u> <u>21 Months</u>	<u>Over 21</u> <u>Months</u>
\$10.238	\$10.535	\$10.840	\$11.155	\$11.478

FOR THE CITY:

F. Nelson Peters, IV
F. Nelson Peters, IV, Director
Personnel/Labor Relations

Terri L. Magley
Director of Operations

Mike Manoloff
Deputy Controller

FOR THE UNION:

Mildred Younger
Mildred Younger
President

Steven Martin
Steven Martin
Secretary-Treasurer

Ruth Collier
Ruth Collier
Recording Secretary

CHIEF METER READER

METER READING

Definition

Under the general supervision of the Supervisor, assist in the supervision and coordination of the work of employees in the Meter Reading Department. Assume the responsibilities of Meter Reader and/or Supervisor when necessary.

Duties

- Assist the supervisor in directing the work of meter readers
- Upload and download the reading routes.
- Prepare the handheld remotes daily to receive the scheduled routes.
- Work with Data Processing to help make the handheld reading system run smoothly.
- Handle owner-read cards.
- Send billings to main computer for printing.
- Prepare monthly and annual reports to Director of Operations
- Handle customer's complaints and new water service questions relating to meter reading.
- Recharge handheld remotes on monthly basis.
- Prepare and maintain necessary records and reports.
- Perform duties in accordance with departmental safety procedures.
- Assist in the training of other employees as assigned.
- Perform other duties as assigned.

Requirements

- Education equivalent to four years of high school.
- Three years of satisfactory work experience within the Meter Reading Department, or equivalent experience.
- Ability to operate department-owned vehicles.
- Physical ability to perform assigned duties.
- Work consists of moderately complex, relatively standardized tasks.
- Ability to apply routine practices, rules, and regulations which are relevant to assigned tasks requiring a moderate amount of experience.

Difficulty of Work

Regular office-type environment; no lifting labor involved. Normally seated or standing or walking at will.

Responsibility

Incumbent will make choices and take actions while performing a variety of relatively standardized assignments. While errors in decisions are not immediately apparent to the Meter Reader Supervisor, they are revealed through adverse effects on the department. Work requires some analysis and judgment with review of work upon completion.

Personal Work Relationships

Contacts are also with persons employed by other agencies or with the public. Handle questions, complaints requiring judgment and tact in order to render service.

Supervisory Responsibilities

Routine supervision of 10 to 24 employees.

License needed: Valid driver's license.

Immediate Supervisor: Meter Reader Supervisor

Hours: 7:30 a.m. to 4:30 p.m.

Salary:

EEO Category: 05

Revised: 5-15-89

Classification Category: COMOT

FLSA: Non-exempt

Union: OPEIU

Workers Comp Code:

Admn. Appr. _____

DIGEST SHEET

TITLE OF ORDINANCE: 1989 Rate Increase for OPEIU Classification
of Chief Meter Reader

DEPARTMENT REQUESTING ORDINANCE: Personnel - 1-2-90

SYNOPSIS OF ORDINANCE: Rate increase for Chief Meter Reader
classification in accordance with job reevaluation com-
pleted in December. Increase is retroactive to January 1,
1989, per negotiation of 1989 OPEIU agreement and collective
bargaining ordinance.

J-90-01-03

EFFECT OF PASSAGE: Increase of 16.8% in rates for Chief Meter
Reader, retroactive to 1-1-89.

EFFECT OF NON-PASSAGE: Pay rate for Chief Meter Reader remains
at present level.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS): Amount of
increase equals \$3,434.08/year at 1989 rates.

ASSIGNED TO COMMITTEE (PRESIDENT) _____

BILL NO. S-90-01-03

REPORT OF THE COMMITTEE ON FINANCE

THOMAS C. HENRY, CHAIRMAN
DONALD J. SCHMIDT, VICE CHAIRMAN
BRADBURY, BURNS, GiaQUINTA

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) of the Common Council
of the City of Fort Wayne, Indiana, ratifying compensation
for Chief Meter Reader classification employees of the City
of Fort Wayne represented by the Office and Professional
Employees International Union Local 325

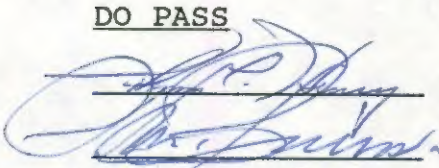
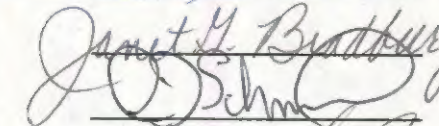
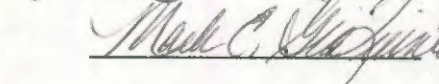

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

DATED:

1-23-90

Sandra E. Kennedy
City Clerk

Read the first time in full and on motion by Henry, seconded by Talarico, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on _____, the _____, day of _____, 19____, at _____ o'clock _____ M., E.S.T.

DATED: 1-9-90

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the ~~third~~ ^{third} time in full and on motion by Henry, seconded by Long, and duly adopted, placed on its passage. PASSED ~~lost~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>9</u>			
BRADBURY	<u>✓</u>			
BURNS	<u>✓</u>			
EDMONDS	<u>✓</u>			
GIAQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
REDD	<u>✓</u>			
SCHMIDT	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 1-23-90

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)

(SPECIAL) (ZONING MAP) ORDINANCE RESOLUTION NO. 1-19-90
on the 23rd day of January, 1990.

Sandra E. Kennedy ATTEST
SANDRA E. KENNEDY, CITY CLERK

SEAL
Charles S. Reed
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 24th day of January, 1990, at the hour of 11:00 o'clock A. M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 28th day of January, 1990, at the hour of 3:45 o'clock P. M., E.S.T.

PAUL HELMKE
PAUL HELMKE, MAYOR